

How to relink holdings records

There are two different ways to relink a holdings record; either through an Alma search or in the Metadata Editor.

Alma Search

1. Search for the record either using a Physical Titles or Physical Holdings search in Alma

The screenshot shows the Alma search interface. The search bar contains 'Physical titles' and 'harmonic analysis and the theory of probability'. The results show a list of Physical Titles (1 - 3 of 3). The first result is 'Harmonic analysis and the theory of probability' by Bochner, S. (Berkeley, University of California Press, [1960]). The record details include: Language: English, Record number: (OCoLC)08709898, Requests: 1, MMS ID: 9910952853604108. The record is categorized as Physical (3).

2. Choose *View* to view the holdings record you wish to relink

The screenshot shows the 'List of Holdings' page. The title is 'Harmonic analysis and the theory of probability. Bochner, S. 1899- (Salomon), University of California Press, Berkeley, [1960]'. The table below shows the holdings record:

ID	Suppressed	Library	Location	Call Number	Copy Id	Access Number	No. of Items	Available	PO Line
22123911120004108		Main Library	Stacks	QA403 .B6	-	-	1	0	-

A context menu is open over the first row, showing options: View, Edit, Push to MDE, Relink, View Items, Associate a PO Line, and View hidden.

3. Choose *Relink* at the top right-hand corner

The screenshot shows the 'Record View' page. The title is 'Harmonic analysis and the theory of probability'. The record details are as follows:

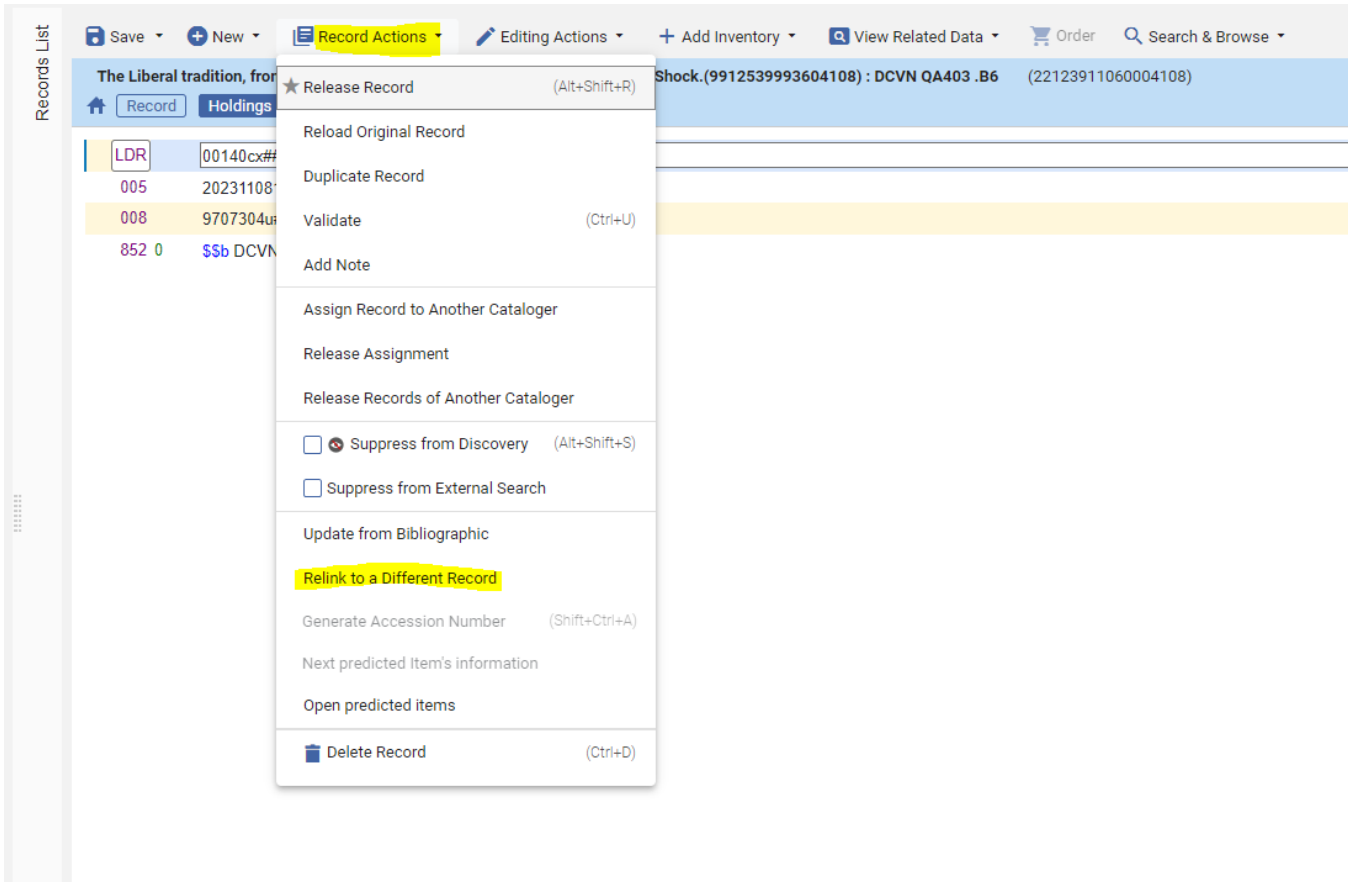
LDR	00140cx a2200061z 4500
005	20200214140750.0
008	9707304u u o001uu 0000000
852	0_ b DCVN c dc h QA403 i .B6 t 2

4. From here, you will be taken to the Metadata Editor. Follow steps #3-8 under the [Metadata Editor](#) section of this page.

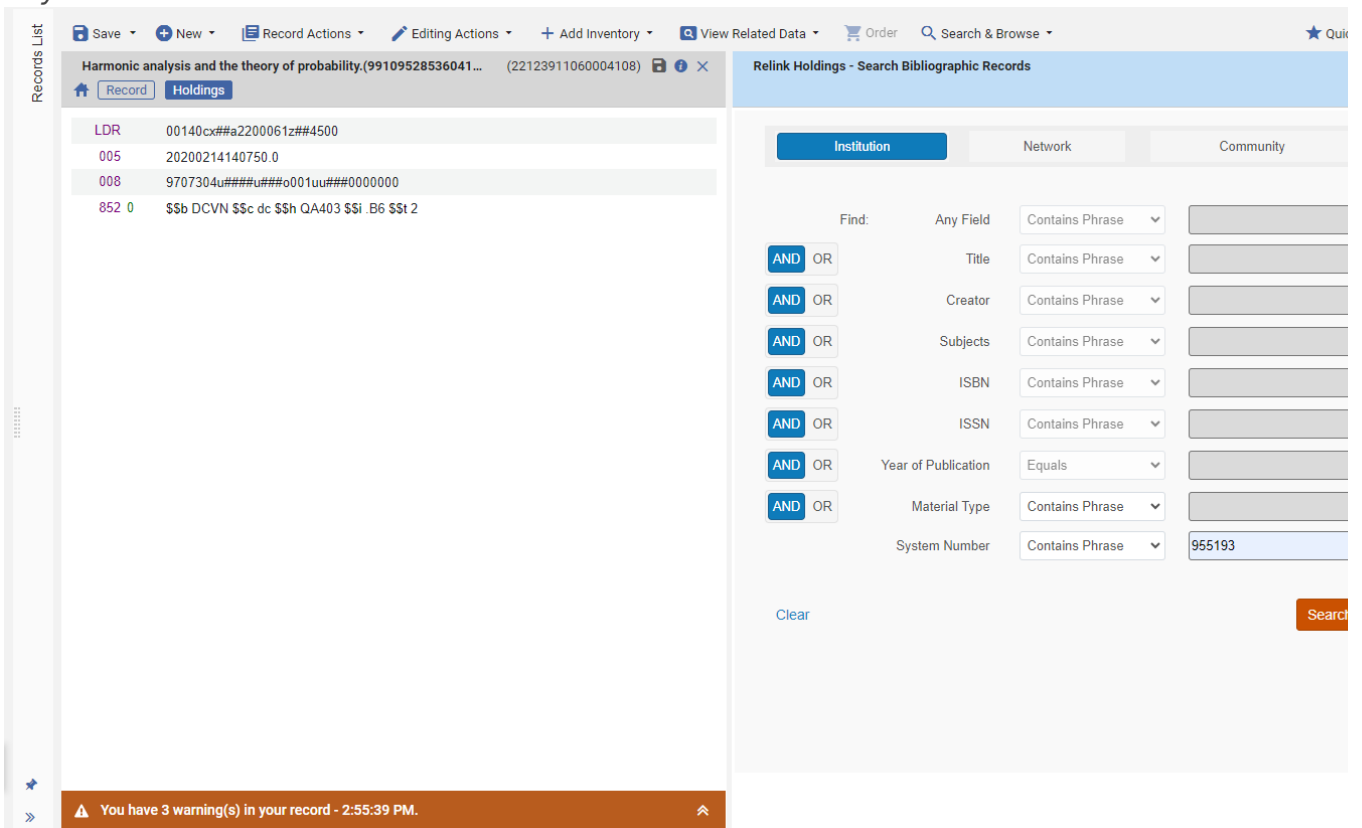
Metadata Editor

1. Open the holdings record you wish to relink in the Metadata Editor.

2. Choose *Record Actions* > *Relink to a different record*



3. A **Relink Holdings** page will appear on the right-hand side of the Metadata Editor. From here, you can search for the bibliographic record you would like the holdings record to be linked to. You can search in the Institution or Network Zone. You can search by OCLC number via the *System Number* field OR you can search by MMS Id (or Network ID) via the *Any Field* field.



4. A list of matches will appear on the right-hand side of the Metadata Editor. Choose *Relink* to relink your holdings record to the new bibliographic record.

The screenshot displays the 'Relink Holdings - Search Bibliographic Records' interface. On the left, there is a search form with the following fields and values:

Field	Value
Any Field	Contains Phrase
Title	Contains Phrase
Creator	Contains Phrase
Subjects	Contains Phrase
ISBN	Contains Phrase
ISSN	Contains Phrase
Year of Publication	Equals
Material Type	Contains Phrase
System Number	955193

Below the search form are 'AND' and 'OR' buttons for each field, a 'Clear' button, and a 'Search' button. The right-hand side of the interface shows a search result for 'Internal(1)' with the following details:

- 1 The Liberal tradition, from Fox to Keynes; edited by Alan Bullock and Maurice Shock. (9912539993604108)
- By Bullock, Alan, (Book Clarendon P., Oxford., 1967)
- Record Source: DLC
- Subjects: Liberalism--Great Britain., Liberalism., Politics and government ...
- Other System Number: (OCoLC)ocm00955193, (OCoLC)955193, (OCoLC)59027286

A 'View' button and a 'Relink' button (partially visible) are located next to the search result.

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