

Fulfillment Units and the AFN

In a consortial (shared) environment using an Alma Network Zone (NZ), a **Network Fulfillment Unit** is used to manage circulation policies that apply across multiple institutions, such as consortial loan (CLS/AFN) transactions.

- **Function:** It is possible for an **Institution-only Fulfillment Unit** to incorporate rules from a **Network Fulfillment Unit** (like the 'WRLC Fulfillment Network'). This allows for centralized management of shared policies.
- **Example:** In your consortium, the 'WRLC Fulfillment Network' is the single NZ fulfillment unit containing all rules specific to CLS/AFN transactions.

For more information on the rules and TOUs used in the WRLC Fulfillment Network fulfillment unit, please see the [Fulfillment Unit](#) section of the [AFN Network Zone Configurations](#) page of the WRLC Alma Wiki.

How to Allow AFN Requests for an IZ Fulfillment Unit

To configure the use of Network Zone rules in a specific Fulfillment Unit,

1. Go to **Configuration > Fulfillment > Physical Fulfillment > Fulfillment Units**
2. Edit the specific Fulfillment Unit you wish to make available for AFN requests
3. On the Fulfillment Unit Details tab, choose the **WRLC Fulfillment Network** from the drop-down menu in the Fulfillment Unit configuration page, under the option **Use Rules From Network Fulfillment Unit**.
 1. Do **not** checkmark 'Use Network Rules First.'

Rules configured for your IZ Fulfillment Unit will be applied first, THEN rules configured in the 'WRLC Fulfillment Network' Fulfillment Unit will be applied

How to Prevent AFN Requests for an IZ Fulfillment Unit

To configure the prevention of AFN requests to a specific Fulfillment Unit,

1. Go to **Configuration > Fulfillment > Physical Fulfillment > Fulfillment Units**
2. Edit the specific Fulfillment Unit you wish to NOT make available for AFN requests

- On the Fulfillment Unit Details tab, make sure the **Use Rules From Network Fulfillment Unit option** is left blank.
- Go to the **Fulfillment Unit Rules** tab, then choose **Request** from the Type drop-down menu.

Configuring: American University

Edit Fulfillment Unit

Fulfillment Unit Details | Fulfillment Unit Locations | **Fulfillment Unit Rules**

Rule Type: **Request**

Institution Rules List

Filter: All

	Enabled	Move Up	Move Down	Rule Name	Description
1	<input type="checkbox"/>		▼	CDL Requests	au test only

- Add a Rule like the following:

Input Parameters :

- User Group = **wrlc user**

Output Parameters :

- TOU = **No FN Requesting**

< Fulfillment Unit Rules Editor Cancel Save

Reserves ▼

Code Reserves

Fulfillment Unit Rules Editor ▼

Name *

Description

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Input Parameters ▼

+ Add Parameter -

Name	Operator	Value	
1.. User Group	=	wrlc user	...

Output Parameters ▼

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Note that the TOU 'No FN Requesting' is managed in the Network Zone.

Similarly, if you wish to create Fulfillment Rules that target WRLC patrons only, you can add rules to a Fulfillment unit with an Input Parameter of User Group = 'wrlc user'

For 'Borrowing Only' Institution Zones

If your entire Institution Zone is a Borrowing Only institution (you do not lend your items via CLS/AFN loans), you do not need additional configurations in your IZ. The Network-managed configurations found in the WRLC's [Rota Templates](#) and [Partner Profiles](#) already prevent other WRLC patrons from requesting your institution's items.

For a full list for all WRLC partners that only borrow in the AFN, see the [Consortial Partners in CLS/AFN](#) page.

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